

REGULAR MEETING

MAYOR AND BOARD OF TRUSTEES, VILLAGE OF BURR RIDGE, IL

JUNE 12, 2006

CALL TO ORDER The Regular Meeting of the Mayor and Board of Trustees of June 12, 2006 was held in the Meeting Room of the Village Hall, 7660 County Line Road, Burr Ridge, Illinois and called to order at 7:00 p.m. by Mayor Grasso.

PLEDGE OF ALLEGIANCE was conducted by Nicole Mirabile of Pleasantdale Middle School.

ROLL CALL was taken by the Village Clerk and the results denoted the following present: Trustees Sodikoff, Wott, Paveza, Allen, Grela, DeClouette & Mayor Grasso. Also present were Village Administrator Steve Stricker, Community Development Director Doug Pollock, Finance Director Jerry Sapp, Village Clerk Karen Thomas and Village Attorney Terry Barnicle.

There being a quorum, the meeting was open to official business.

AUDIENCE There was no audience participation at this time.

CONSENT AGENDA – OMNIBUS VOTE After reading the Consent Agenda by the President, motion was made by Trustee Grela and seconded by Trustee Wott that the Consent Agenda – Omnibus Vote, (attached as Exhibit A), (except 8F) and the recommendations indicated for each respective item, be hereby approved.

On Roll Call, Vote Was:

AYES: 6 – Trustees Grela, Wott, Sodikoff, Paveza, Allen & DeClouette

NAYS: 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried.

MINUTES – REGULAR MEETING OF MAY 22, 2006 were approved for publication under the Consent Agenda by Omnibus Vote.

MINUTES – (DRAFT) 50th ANNIVERSARY COMMITTEE MEETING OF MAY 16, 2006 were noted as received and filed under the Consent Agenda by Omnibus Vote.

Regular Meeting
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MINUTES – (DRAFT) PERSONNEL COMMITTEE MEETING OF MAY 22, 2006

were noted as received and filed under the Consent Agenda by Omnibus Vote.

MINUTES – (DRAFT) VETERANS MEMORIAL COMMITTEE MEETING OF MAY 24, 2006

were noted as received and filed under the Consent Agenda by Omnibus Vote.

MINUTES – (DRAFT) JOINT VILLAGE BOARD/SPACE NEEDS COMMITTEE MEETING OF MAY 25, 2006

were noted as received and filed under the Consent Agenda by Omnibus Vote.

MINUTES – (DRAFT) PLAN COMMISSION MEETING OF JUNE 5, 2006

were

noted as received and filed under the Consent Agenda by Omnibus Vote.

ORDINANCE AMENDING THE ZONING ORDINANCE OF THE VILLAGE OF BURR RIDGE (Z-05-2006: TEXT AMENDMENT – REGULATIONS FOR ACCESSORY BUILDINGS)

The Board, under the Consent Agenda by Omnibus Vote, approved the Ordinance granting a text amendment to modify the regulations for accessory buildings in residential districts.

THIS IS ORDINANCE NO. A-834-20-06

ORDINANCE DENYING A CONDITIONAL SIGN AND VARIATIONS OF THE VILLAGE OF BURR RIDGE SIGN ORDINANCE (S-01-2006: 745 MCCLINTOCK DRIVE – RASMUSSEN COLLEGE)

The Board, under the Consent Agenda by Omnibus Vote, approved the Ordinance denying a request by Rasmussen College for a variation to permit a total sign area of the proposed wall sign and an existing ground sign to exceed 100 sq. ft. and to permit more than one sign on an interior lot.

THIS IS ORDINANCE NO. A-923-04-06

RESOLUTION ADOPTING THE PREVAILING WAGE RATE FOR LABORERS, WORKERS AND MECHANICS EMPLOYED IN PUBLIC WORKS OF THE VILLAGE OF BURR RIDGE, COOK AND DUPAGE COUNTIES, ILLINOIS

The Board, under the Consent Agenda by Omnibus Vote, adopted the Resolution requiring any laborers, mechanics and other workers employed in any Public Works projects undertaken by the Village be paid at the prevailing wage rates for construction workers in Cook and Du Page Counties

THIS IS RESOLUTION NO. R-12-06

RECOMMENDATION TO APPROVE SPECIAL USE FOR RECREATION ARTS FACILITY FOR PEOPLE WITH DISABILITIES (15W431 59TH STREET – HANSON CENTER)

The Board, under the Consent Agenda by Omnibus, accepted the Plan Commission's recommendation and directed the preparation of the Ordinance granting the special use to permit a garden area at the Hanson Center, 15W431 59th Street.



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RECOMMENDATION TO APPROVE SPECIAL USE FOR OPERATION OF A GYMNASTICS, TUMBLING AND CHEERLEADING TRAINING AND PRACTICE FACILITY (16W110 83rd STREET – BALANCE INSTITUTE OF GYMNASTICS, LLC)

The Board, under the Consent Agenda by Omnibus, accepted the Plan Commission's recommendation and directed the preparation of the Ordinance granting the special use to permit the operation of a gymnastics tumbling and cheerleading training and practice facility at 16W110 83rd Street.

RECOMMENDATION TO APPROVE A ZONING ORDINANCE TEXT AMENDMENT (ALLOWING BELOW-GRADE STAIRS TO ENCROACH INTO A REQUIRED REAR YARD SETBACK – MANIERI)

The Board, under the Consent Agenda by Omnibus Vote accepted the Plan Commission's recommendation and directed the preparation of the Ordinance amending Section IV.1.35 of the Zoning Ordinance regarding the regulations for open steps.

RECOMMENDATION TO HIRE PART-TIME ACCOUNTING CLERK

The Board, under the Consent Agenda by Omnibus Vote authorized the Finance Director fill the part-time accounting clerk position.

VOUCHERS in the amount of \$240,829.10 for the period ending June 12, 2006 and payroll in the amount of \$369,793.20 for the period ending May 20, 2006 and June 3, 2006 were approved for payment under the Consent Agenda by Omnibus Vote.

CONTINUED PUBLIC MEETING
VILLAGE-INITIATED ANNEXATIONS
(OAK KNOLL AND BUEGE LANE AREA)

CALL TO ORDER The Public Meeting of the President and Board of Trustees for the Village initiated annexations (Oak Knoll and Buege Lane area) was held in the Meeting Room of the Village Hall, 7660 South County Line Road, Burr Ridge, Illinois and called to order by President Grasso at 7:05 p.m., with the same Trustees in attendance as immediately preceding the Public Meeting.

NOTICE OF MEETING was published in the Suburban Life.

PURPOSE OF MEETING is to consider Village initiated annexations for the Oak Knoll and Buege Lane area.

PRESENTATION Mayor Grasso reported that it is his recommendation that the Public Meeting be continued to June 26.



Regular Meeting
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BOARD QUESTIONS AND COMMENTS

There were none at this time.

Motion was made by Trustee Paveza and seconded by Trustee DeClouette that the Village-Initiated Annexations (Oak Knoll and Buege Lane Area) Public Meeting be continued until June 26, 2006.

On Roll Call, Vote Was:

AYES: 6 – Trustees Paveza, DeClouette, Grela, Allen, Wott & Sodikoff

NAYS: 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried and the Village-Initiated Annexations (Oak Knoll and Buege Lane Area) Public Meeting was continued to the June 26 Board Meeting at 7:06 p.m.

ORDINANCE ANNEXING CERTAIN TERRITORY TO THE VILLAGE OF BURR RIDGE, COOK AND DUPAGE COUNTIES, ILLINOIS (OAK KNOLL AND BUEGE LANE AREA)

Motion was made by Trustee Grela and seconded by Trustee Allen to table this item until the June 26, 2006 Board meeting.

On Roll Call, Vote Was:

AYES: 6 – Trustees Grela, Allen, Paveza, Wott, Sodikoff & DeClouette

NAYS: 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried.

RESOLUTION AUTHORIZING THE EXECUTION OF AN INTERGOVERNMENTAL COOPERATIVE PLANNING AND BOUNDARY AGREEMENT BETWEEN THE VILLAGE OF BURR RIDGE AND THE VILLAGE OF WILLOW SPRINGS

Motion was made by Trustee Paveza and seconded by Trustee Wott to table this item until the June 26, 2006 Board meeting.

On Roll Call, Vote Was:

AYES: 6 – Trustees Paveza, Wott, Sodikoff, Allen, Grela & DeClouette

NAYS: 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried.

RECOMMENDATION REGARDING ACCEPTANCE OF CREDIT CARDS/DEBIT CARDS FOR PAYMENTS

A handwritten signature in cursive script, likely belonging to a trustee or official involved in the meeting.

Regular Meeting
Mayor and Board of Trustees, Village of Burr Ridge
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Mr. Stricker explained that one of the goals of the Finance Department this year was to provide residents and businesses the ability to use credit cards to pay water and other types of bills on-line or at the counter. He said software would have to be modified and some additional software purchased. He continued that there has been \$5,520 budgeted for the project.

Mr. Stricker continued that the credit card companies charge a fee for processing credit/debit card payments. Fees for over-the-counter transactions are 2% of the total charge and payments over the Internet are subject to 3% of the total charge. He said that these convenience fees can be passed on to the individuals wishing to pay by credit card. Board direction is requested.

There was discussion regarding the convenience fee.

Trustee Paveza asked if there are any projections as to what it would cost if there was no convenience fee charged. He continued that it could get out of hand as more and more people use their credit cards to build up points or whatever. He said if the Village absorbs the cost, it could cost \$10,000-\$15,000.

Mr. Sapp said it's hard to say not knowing how many people will take advantage of it although there have been numerous requests for this convenience over the years.

Mayor Grasso stated that there is \$5,500 in costs to implement this convenience and asked if the Board would want to build in a recapture to the fee. He said there could be a flat 3% charge until the \$5,500 is paid, then drop it down to 2%.

After further discussion, Mayor Grasso stated that it appears that the consensus of the Board is to absorb the \$5,500 and charge the 2% and 3% convenience fees.

Motion was made by Trustee Wott and seconded by Trustee DeClouette to authorize the Finance Department to implement the Credit/Debit card processing system and directed staff to prepare the necessary Ordinance to add a convenience fee for credit card use.

On Roll Call, Vote Was:

AYES: 6 – Trustees Wott, DeClouette, Grela, Allen, Paveza & Sodikoff

NAYS: 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried.

**RECOMMENDATION TO AWARD CONTRACT TO INTEGRATED PROJECT
MANAGEMENT FOR PROGRAM MANAGEMENT SERVICES**



Regular Meeting
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Mr. Stricker said that per the direction of the Village Board at the May 25 Joint Board/Space Needs Committee meeting, the project management consultant, Integrated Project Management Company, Inc. has submitted a proposal for consulting services on the next phase of the project for facilities planning. They will assist in engaging an architect to perform a master plan for both the existing parcel and the parcel south of 77th Street to determine the feasibility of constructing a new Police Department, an addition to the current Police Department, the potential for a new Village Hall and to consider alternative uses for this existing building. He said the cost for the proposal is not to exceed \$19,920.

He continued that based on conversations he had with a few Board members subsequent to the May 25 meeting he asked IPM to provide a proposal to evaluate the feasibility of acquiring and renovating the industrial building located at 7055 High Grove Blvd. to a functional Police station at a cost not to exceed \$5,880.

In answer to Trustee Grela, Mike McLeod, representative from IPM said a broad estimate to renovate this particular building would be \$150-\$200 sq. ft. or approximately \$6,000,000 for the 30,000 sq. ft. building. The cost of new construction is approximately \$186 sq. ft. He continued that renovation can be as costly or more costly than building from a green field site depending on the demolition that is involved.

In answer to Trustee Allen, Mayor Grasso stated that the asking price of the building is \$3,995,000. Trustee Allen said he thought if the price was over \$2,000,000 there would be no use pursuing it.

Mayor Grasso stated that all alternatives are being explored and that is the "asking" price.

Trustee Paveza said we can probably get the building for \$3.5 million and to retrofit it is almost as bad as new construction and he believes it's a waste of money.

Trustee Wott talked about the Public Works Building that has worked out so well and was very cost effective because a lot of planning and foresight went into it. She believes there are other existing buildings that could be considered.

There was additional discussion with Mayor Grasso pointing out that approximately \$20,000 has been spent to get this far and now we are talking about another \$5,800 with the possibility of another \$19,000. Trustee Grela stated that in the spirit of turning over every stone, he feels this would be money well spent.

Motion was made by Trustee Grela and seconded by Trustee Wott to authorize IPM to conduct a space needs study of the building at 7055 High Grove to determine if the conversion to a police station would be beneficial, at a cost not to exceed \$5,880.

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On Roll Call, Vote Was:

AYES: 4 – Trustees Grela, Wott, Sodikoff & DeClouette

NAYS: 2 – Trustees Paveza & Allen

ABSENT: 0 – None

There being four affirmative votes, the motion carried.

Mr. Stricker pointed out that financing has not been talked about. He said consideration for a referendum down the line has to be looked at and there are only certain times available for a referendum. He said to be on the November ballot we only have until September 5th. After that it is the April election, which is a Trustee election, and the decision would have to be made before February.

**RECOMMENDATION TO AWARD CONTRACT FOR APPRAISAL SERVICES –
VILLAGE-OWNED VACANT PROPERTY**

Mr. Stricker said that included in the budget is \$7,500 for the appraisal of 3 vacant properties owned by the Village. He said these properties have the potential to be sold and developed for residential use in the future. In order to adequately determine the current value of these properties, an appraisal will need to be conducted.

Trustee Sodikoff said he removed this item from the Consent Agenda because he has three concerns: 1. public records could be looked at for a close approximation of what raw acreage is selling for in the Village and save \$7,500 for an appraisal; 2. an appraisal done today might have little effect in a year's time or whenever we decide to sell the property; and 3. the appraisal will be based upon the same method that a realtor uses, they could tell us what they would list the properties for. He continued that he doesn't think this money needs to be spent at this time. The market will dictate what the property is worth.

Trustee Paveza agreed. He said when we decide this is the direction we want to go, the appraisals could be obtained at that point. He suggested that some of the builders working in the Village could give us an idea of what property is going for in these areas. He said with that ballpark figure, staff could work on the planning for the Police Department.

Trustee Wott suggested that the attorney prepare a report regarding the procedure for selling Village owned property.

Motion was made by Trustee Grela and seconded by Trustee Wott to table this item indefinitely.

On Roll Call, Vote Was:

AYES: 6 – Trustees Grela, Wott, Sodikoff, Paveza, Allen & DeClouette

NAYS: 0 – None

ABSENT: 0 – None

A handwritten signature in dark ink, appearing to be 'RJT', is located in the bottom right corner of the page.

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There being six affirmative votes, the motion carried.

OTHER CONSIDERATIONS

Mayor Grasso announced that Doug Pollock has been invited to speak at Harvard about Urban Retail Planning Principals for American Towns and Commercial Centers.

AUDIENCE There was no audience participation at this time.

REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS None were heard.

ADJOURNMENT Motion was made by Trustee Wott and seconded by Trustee Paveza that the Regular Meeting of June 12, 2006 be adjourned to a Closed Session to discuss approval of Closed Session Minutes of May 8, 2006 and May 22, 2006, probable and imminent litigation, collective negotiations issues and acquisition of property.

On Roll Call, Vote Was:

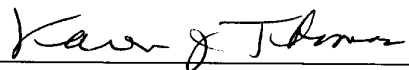
AYES: 6 – Trustees Wott, Paveza, Allen, Grela, DeClouette & Sodikoff

NAYS: 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried and the Regular Meeting of June 12, 2006 was adjourned at 7:54 p.m.

PLEASE NOTE: Where there is no summary of discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.



Karen J. Thomas
Village Clerk
Burr Ridge, Illinois

APPROVED BY the President and Board of Trustees this 26th day of June, 2006.



RECONVENED REGULAR MEETING

MAYOR AND BOARD OF TRUSTEES, VILLAGE OF BURR RIDGE, IL.

June 12, 2006

CALL TO ORDER The Regular Meeting of the Mayor and Board of Trustees of June 12, 2006 was reconvened at 8:40 p.m. with the same Trustees in attendance as immediately preceding the Closed Meeting from 7:55 p.m. to 8:40 p.m.

RECONVENE AND ADJOURN REGULAR MEETING Motion was made by Trustee Sodikoff and seconded by Trustee Paveza that the Regular Meeting of June 12, 2006 be reconvened and adjourned.

On Roll Call, Vote Was:

AYES 6 – Trustees Sodikoff, Paveza, Wott, Grela, DeClouette & Allen

NAYS: 0 – None

ABSENT: 0 – None

There being six affirmative votes, the motion carried and the Regular Meeting of June 12, 2006 was adjourned at 8:40 p.m.

Karen J. Thomas
Village Clerk
Burr Ridge, Illinois

Steven S. Stricker
Village Clerk Pro-Tempore
Burr Ridge, Illinois

APPROVED BY the President and Board of Trustees this 26th day of June, 2006.

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**AGENDA
REGULAR MEETING – MAYOR & BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE**

**JUNE 12, 2006
7:00 P.M.**

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE - Nicole Mirabile
Pleasantdale Middle School**
- 2. ROLL CALL**
- 3. AUDIENCE**
- 4. CONSENT AGENDA – OMNIBUS VOTE**

All items listed with an asterisk (*) are considered routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so request, in which event the item will be removed from the Consent Agenda.

**7:00 p.m.
Continued Public Meeting
Village-Initiated Annexations (Oak Knoll and Buege Lane Area)**

5. MINUTES

- *A. Approval of Regular Meeting of May 22, 2006
- *B. Receive and File Draft 50th Anniversary Committee Meeting of May 16, 2006
- *C. Receive and File Draft Personnel Committee Meeting of May 22, 2006
- *D. Receive and File Draft Veterans Memorial Committee Meeting of May 24, 2006
- *E. Receive and File Draft Joint Village Board/Space Needs Committee Meeting of May 25, 2006
- *F. Receive and File Draft Plan Commission Meeting of June 5, 2006

6. ORDINANCES

- A. Consideration of An Ordinance Annexing Certain Territory to the Village of Burr Ridge, Cook and DuPage Counties, Illinois (Oak Knoll and Buege Lane Area)
- *B. Approval of An Ordinance Amending the Zoning Ordinance of the Village of Burr Ridge (Z-05-2006: Text Amendment – Regulations For Accessory Buildings)
- *C. Approval of An Ordinance Denying a Conditional Sign and Variations of the Village of Burr Ridge Sign Ordinance (S-01-2006: 745 McClintock Drive – Rasmussen College)

EXHIBIT

A

7. RESOLUTIONS

- A. Consideration of Adoption of Resolution Authorizing the Execution of an Intergovernmental Cooperative Planning and Boundary Agreement Between the Village of Burr Ridge and the Village Of Willow Springs
- *B. Adoption of Resolution Adopting the Prevailing Wage Rate for Laborers, Workers and Mechanics Employed in Public Works of the Village of Burr Ridge, Cook and DuPage Counties, Illinois

8. CONSIDERATIONS

- A Consideration of Recommendation Regarding Acceptance of Credit Cards/ Debit Cards for Payments
- B. Consideration of Recommendation to Award Contract to Integrated Project Management for Program Management Services
- *C. Approval of Plan Commission Recommendation to Approve Special Use for Recreation Arts Facility for People with Disabilities (15W431 59th Street – Hanson Center)
- *D. Approval of Plan Commission Recommendation to Approve Special Use for Operation of a Gymnastics, Tumbling and Cheerleading Training and Practice Facility (16W110 83rd Street – Balance Institute of Gymnastics, LLC)
- *E. Approval of Plan Commission Recommendation to Approve a Zoning Ordinance Text Amendment (Allowing Below-Grade Stairs to Encroach into a Required Rear Yard Setback – Manieri)
- *F. Approval of Recommendation to Award Contract for Appraisal Services – Village-Owned Vacant Property
- *G. Approval of Recommendation to Hire Part-Time Accounting Clerk
- *H. Approval of Vendor List
- I. Other Considerations – For Announcement, Deliberation and/or Discussion Only – No Official Action will be Taken

9. AUDIENCE

10. REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS

- 11. **CLOSED SESSION** - Approval of May 8, 2006 Closed Session Minutes
 - Approval of May 22, 2006 Closed Session Minutes
 - Probable and Imminent Litigation
 - Collective Negotiations Issues

12. RECONVENED MEETING

13. ADJOURNMENT